



icmr NITVAR
INDIAN COUNCIL OF MEDICAL RESEARCH
NATIONAL INSTITUTE OF TRANSLATIONAL VIROLOGY AND AIDS RESEARCH

आई सी एम आर - राष्ट्रीय ट्रांसलेशनल वाइरॉलॉजी एवं एड्स अनुसंधान संस्थान,
(भारतीय आयुर्विज्ञान अनुसंधान परिषद)
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार

ICMR – National Institute of Translational Virology and AIDS Research,
(Indian Council of Medical Research)
Ministry of Health and Family Welfare, Government of India

Quotation Enquiry

PP No: 0001/NITVAR-Purchase/2024-25

Date: 06/06/2025

Sales Quotations are invited on behalf of the Director, ICMR-NITVAR, Pune for the following item for the mentioned quantities along with the company profile and other documents and details asked below.

Sr No:	Item	Qty.	Dimensions
1	Repair work of Rain water leakage from wall windows of stair case of hostel building of ICMR-NITVAR Work to be completed as per the detailed Job specification and GTC (GTC - Pg No. 3 & 4)	65 Nos	3.5 x 3ft (No's x L x W) (Job Work)

The quotation superscribed as 'Quotation for PP No. 0001 addressed to the **Director, ICMR - National Institute of Translational Virology and AIDS Research, 73-G, MIDC, Bhosari, Pune 411026, Post Box No. 1895**, should be either dropped at the reception of ICMR-NARI, Pune or sent through by speed post /Courier latest by **23rd of June, 2025 till 5:00pm in a sealed Envelop.**

Detailed job Specifications:

- 1 Gaskets to prevent water seepage.
- 2 Sealants for two stage sealing - Primary silicone sealant & Secondary weather seal.
- 3 Drip edge to guide water away.
- 4 Top edge extension to guide water away.
- 5 All work along with required accessories has to be completed by the agency with strict compliance to GTC (pg 03 to 04)

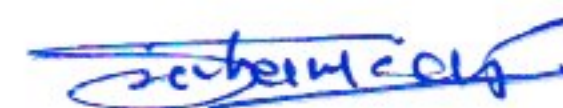
Documents Required to be submitted along with the quotation;

- 1 Valid Certificate of Incorporation/Registration of the Firm.
- 2 Copy of PAN and GST Registration Certificates.
- 3 Copies of at least one Purchase Order issued in each of the last three (3) Financial Years,
- 4 Valid MSME Certificate, if applicable.
- 5 Compliance Certificate affirming unconditional acceptance of all terms and conditions specified in the Enquiry Document.
- 6 Undertaking of Site Visit: A duly signed declaration on the bidder's letterhead confirming that the bidder has visited and assessed the site conditions and is fully aware of the scope of work and execution requirements.

Other Terms and Conditions:

- 1 This is an enquiry and must not be treated as order.
- 2 The ICMR-NITVAR Office reserves the right to accept or reject any or all applicant without assigning any reason
- 3 Any decision taken by the Director, ICMR NITVAR at any point of time in connection with this process shall be final and conclusive and no claim or disputes from any quarter in that regard shall be entertained.

- 4 No advance payment will be made. The payment will be made on receipt of services availed and satisfactor report of the end user.
- 5 ICMR-NITVAR Pune will not be responsible for any delay for the receipt of the quotations.
- 6 Vendors are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
- 7 To furnish supporting documentation in case of eligibility as an MSME.



**Administrative Officer,
ICMR - NITVAR, Pune**

General Terms and Conditions (GTC) for Work Execution

1. Work Timing & Noise Restrictions

- Work shall be conducted Monday to Friday during official working hours.
- No excessive noise shall be made during working hours to prevent disturbances to patients.
- Breakage-related plumbing work shall be carried out only on weekends (Saturday & Sunday) with prior approval.

2. Responsibility for Damages

- The contractor shall be fully responsible for repairing or replacing any materials, structures, or property damaged during plumbing work at their own cost.
- Repairs must restore materials to their original quality and quantity.
- Special care must be taken when performing toilet plumbing work to prevent damage to surrounding structures.

3. Compliance with Government Norms

- The work must strictly comply with Indian Council of Medical Research (ICMR) guidelines and other applicable government norms.
- All materials used must conform to BIS (Bureau of Indian Standards) and receive prior approval from the designated authority before installation.

4. Safety & Worker Protection

- The contractor is fully responsible for ensuring worker safety at the site.
- In case of any accident or injury, the contractor shall bear all medical expenses and compensation as per labor laws and regulations.
- Proper safety measures must be implemented to prevent workplace accidents.

5. Cleanliness & Site Maintenance

- The work area shall be kept clean and debris-free during and after daily work.
- All waste materials shall be disposed of responsibly in accordance with environmental guidelines, as instructed by the in-charge.

6. Approval & Supervision

- The work shall be carried out under the supervision of a designated government official/engineer.
- Any modifications or deviations from the approved plan require prior written approval.
- All clarifications related to Scope of Work (SOW)/Special Terms & Conditions (STC) must be addressed to the in-charge before seeking work permission and plan approval.

7. Completion & Handover

- The work must be completed within the stipulated timeframe without unnecessary delays.
- A final inspection and approval shall be conducted before handover.
- A one-year manufacturer's warranty shall apply to the completed work.

8. Legal & Contractual Obligations

- The contractor must comply with all applicable labour laws, environmental regulations, and contractual terms.
- Any disputes shall be resolved as per government procedures and laws.

19/02/25

20/02/25